**CHRISTIAN BROTHERS GRAMMAR SCHOOL**

**OMAGH**



**Application Form**

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| **Temporary Teacher of Technology and Design with Engineering**  **(Maternity Leave)** |
| **Required for January 2017** |

**All sections must be completed**

**This form is available in MS Word format from www.cbsomagh.org**

**No additional pages or documents, e.g. C.V. will be accepted.**

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| **Name: (Mr/Mrs/Miss)** | | |  | | |
| **Address:** |  | | | | |
|  | | | | | |
|  | | | | **Post Code:** |  |
| **Email Address:** | |  | | **Telephone No.** |  |
| **Teacher Reference No.** | | |  | **National Insurance No.** |  |

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| This form should be returned by post to:  Miss Zita Mallon  Principal’s PA  Christian Brothers Grammar School  Kevlin Road  Omagh  BT78 1LD  Or by email to: [zmallon640@cbs.omagh.ni.sch.uk](mailto:zmallon640@cbs.omagh.ni.sch.uk)  **Closing date for returns not later than**: **4.00 p.m. on Monday 5th December 2016**  **Please note this form cannot be hand delivered, as only postal deliveries and email returns are time & date stamped. Confirmation of receipt will be by email and interviews will be held as soon as possible after the closing date above.** |

**Post Primary Education Record**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **School(s)Attended:** |  | **From** |  | **To** |  |
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| --- | --- | --- | --- | --- | --- |
| **Qualifications obtained (GCE/GCSE, etc. with Subjects & Grades)** | | | | | |
| **GCSE / Level 2** | | | | **GCE / Level 3** | |
| **Subject** | **Grade** | **Subject** | **Grade** | **Subject** | **Grade** |
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**Please give details and dates of other significant courses completed (including In-Service)**

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**Please indicate below to what extent you have met the following Essential and Desirable Criteria**

1. **Essential Criteria Qualifications**

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| **Essential Criteria 1:** Have an honours degree with a minimum of 2:2 Honours Degree classification in Technology and Design or Engineering or having Electronics as part of the Degree qualification\* | | | | |
| **Degrees, Diploma, Certificates, etc.** | **University or**  **Awarding Body** | **Year of Award** | **Subjects Studied** | **Degree classification** |
|  |  |  |  |  |

**For Essential Criteria 2 and 3 please put a tick in the appropriate box**

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| **Essential Criteria 2:** Post Graduate Certificate in Education including the City & Guilds 6131 in Workshop Competency | **Yes** | **No** | **Pending** |
| Post Graduate Certificate in Education |  |  |  |
| City & Guilds 6131 Workshop Competency |  |  |  |

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| --- | --- | --- | --- |
| **Essential Criteria 3:** Qualified teacher and registered with the GTCNI at time of appointment | **Yes** | **No** | **Pending** |
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1. **Essential Criteria Experience**

**Please outline how you fulfil the relevant criteria.**

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| **Essential Criteria 4:** Have taught CCEA Technology and Design (Systems Control) at A Level for at least a period of six months of continuous employment with full class responsibility |
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| **Essential Criteria 5:** Have taught CCEA Engineering at GCSE for at least period of twelve months of continuous employment with full class responsibility |
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| **Essential Criteria 6:** Have taught Technology and Design at Key Stage 3 level for at least period of twelve months of continuous employment with full class responsibility |
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1. **Desirable Criteria Experience** (Desirable criteria may be used in the final selection for shortlisting purposes.)

**Please indicate below to what extent you have met the following Desirable Criteria**

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| **Desirable 1:** Have taught Engineering at BTEC Level 3 for at least a period of six months of continuous employment with full class responsibility |
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| **Desirable Criteria 2:** Have taught ICT at Key Stage 3 level for at least period of six months of continuous employment with full class responsibility |
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| **Desirable Criteria 3:** An ability and willingness to contribute to the extra-curricular life of the school |
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**Additional Qualifications and Experience**

**Additional Qualifications**

Please indicate additional Qualifications not already noted above.

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| --- | --- | --- | --- | --- |
| **Degrees, Diploma, Certificates, etc.** | **University or**  **Awarding Body** | **Year of Award** | **Subjects Studied** | **Degree classification** |
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**Additional Teaching Experience:** Please indicate additional Teaching Experience not already noted above.

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| **Name & address of School/College** | **Date of Appointment** | **Date of Leaving** | **Subjects & Levels Taught** |
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**Additional Experience:** Please indicate additional Management Experience not already noted above, e.g. Posts of Responsibility, Management Allowances etc.

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| **Name of School/College** | **Date of Appointment** | **Name of Post** | **Duties attached** |
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| **Skills, Abilities, Knowledge and Experience**  Please say how your skills, knowledge and previous experience, whether paid or unpaid, are relevant to this post and how they **meet the criteria listed on the personnel and job specifications**. You should refer to these and any other details provided when completing this section. **(Maximum 250 words)** |

**References**: Please give names, addresses and telephone numbers of two persons willing to give references, both of whom should be able to comment on your **current** professional work as a teacher. Prior consent must be obtained from referees.

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| **Professional Referee** |  | **Professional Referee** |

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| --- | --- | --- | --- | --- | --- | --- |
| **Name:** |  | |  | **Name:** |  | |
| **Address:** |  | |  | **Address:** |  | |
|  | | |  |  | | |
|  | | |  |  | | |
|  | | |  |  | | |
| **Email Address** | |  |  | **Email Address** | |  |
| **Tel. No.** | |  |  | **Tel. No.** | |  |

**Please do not submit references**

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| |  |  |  | | --- | --- | --- | | Have you been convicted of any criminal offence? Please tick the appropriate box. If yes, please give details (include nature of offence and sentence). | Yes | No | |  |  | |  | | |   NOTE: This post is (or may be) exempt from the provisions of the Rehabilitations of Offenders (Exceptions) Order 1979. You are therefore not entitled to withhold information about convictions, under the provisions of the order. Any failure to disclose such convictions could lead to disqualification or dismissal. Any information given will be used only in connection with the post to which the order applies.  **I have read the conditions relating to the appointment of teachers in this school. I am physically fit and legally able to discharge satisfactorily the duties of this post. There is no reason why I am not suitable to be employed to work with children. The foregoing particulars are complete and correct to the best of my knowledge and belief.**  Usual Signature of Applicant:  Date:  **A candidate found to have knowingly given false information, to have suppressed any material fact or who fails any subsequent criminal record check will be liable to disqualification, or if appointed, to dismissal.** |

**Christian Brothers Grammar School, Omagh**

**Teacher of Technology and Design with Engineering**

**Job Specification**

**Essential Criteria**

Candidates are required to:

1. **Essential Criteria Qualifications**

* Have an honours degree with a minimum of 2:2 Honours Degree classification in Technology and Design or Engineering or having Electronics as part of the Degree qualification\*
* Have achieved the Post Graduate Certificate in Education including the City & Guilds 6131 in Workshop Competency
* Be a qualified teacher and registered with the GTCNI at time of appointment

\*Candidates awarded a Masters degree or higher will be entitled to be considered equivalent to those offering 2.1 or 1st class honours degrees irrespective of the candidate’s previous degree classification.

1. **Essential Criteria Experience**

* Have taught CCEA Technology and Design (Systems Control) at A Level for at least a period of six months of continuous employment with full class responsibility
* Have taught CCEA Engineering at GCSE for at least period of twelve months of continuous employment with full class responsibility
* Have taught Technology and Design at Key Stage 3 level for at least period of twelve months of continuous employment with full class responsibility

1. **Desirable Criteria**

Desirable criteria may be used in the final selection for shortlisting purposes.

* Have taught Engineering at BTEC Level 3 for at least a period of six months of continuous employment with full class responsibility
* Have taught ICT at Key Stage 3 level for at least period of six months of continuous employment with full class responsibility
* An ability and  willingness to contribute to the extra-curricular life of the school

**Candidates are expected to clearly outline on their Application Form how they have met the above Essential and Desirable Criteria.**

**The Board of Governors reserves the right to introduce additional shortlisting criteria as may be necessary.**

**Applicants for the post will be expected to fulfil the duties as outlined in the Job Specification provided.**

The Christian Brothers Grammar School Omagh is an equal Opportunities Employer and welcomes applications from all sections of the community. It reserves the right to interview only those candidates who appear, from the information available, to be the most suitable in terms of experience, qualifications and other requirements of the post. The successful applicant will be vetted for employment as set out by AccessNI as an Enhanced Disclosure. (See www.accessni.gov.uk)

This form should be returned by post to:

Miss Zita Mallon

Principal’s PA

Christian Brothers Grammar School

Kevlin Road

Omagh

BT78 1LD

Or by email to: [zmallon640@cbs.omagh.ni.sch.uk](mailto:zmallon640@cbs.omagh.ni.sch.uk)

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**More information about the school and application forms are available on the school website** [**http://www.cbsomagh.org**](http://www.cbsomagh.org)