

# Omagh CBS Remote and eLearning



How does it work? (contact [info@cbs.omagh.ni.sch.uk](mailto:info@cbs.omagh.ni.sch.uk) for support as necessary)

Resources and learning materials will be within **Class Teams** which includes sections for Class Notebook, Files, Assignments and Posts.

**General** Posts Files Class Notebook Assignments Grades

- Links to resources, assignments etc. can be accessed within **Posts** or **Assignment** details.
- Each **Class Team** opens with **Posts** – this is where you will be kept up to date with Assignments when set, Class announcements and messages/reminders from teachers re. current work.
- This will trigger **notifications** to a student's device by default to keep him up to date.
- Please remember - [Download Free Microsoft Office](#) for easiest use of online learning.
- **Mobile/PC:** use Microsoft Teams, OneNote (sync locally) & OneDrive Apps for a better experience.
- For all apps, sign-in with your [schoolusername@c2ken.net](mailto:schoolusername@c2ken.net) login details.

## Training Guides and Help

**Training guides** for Microsoft Office 365 and Teams are accessible on our **CBS Website's eLearning** section.

- Checkout the **Welcome** pages first as introduction.
- We also have an advisory **eSafety** section.

Access our '**Office 365 Student Guide**' - [Training for Office 365](#)

It will open online – choose then in the toolbar to '**Open in the App**' for ready reference.

- **How do I best use / open our guides?** Video Guide: [Using our CBS eLearning Guides](#)



The '**Office 365 Student Guide**' includes guides on '**How Do I Upload My Work?**'

- **Use the OneNote App:** Insert **pictures of work** into notebook pages which have either been sent by teachers to your individually named notebook section, **or** linked in your **Assignment's Resources**.
  - [Mobile: Insert a Picture](#)
  - [PC and Online: Insert a Picture](#)
- '**Submit Class Team Assignments**' **Video Guides:** For '**Assignments Overview Guide**' - click [here](#)
  - [Saving my Assignment 'Student Work' Video - https://tinyurl.com/cbsjustsave](https://tinyurl.com/cbsjustsave)
  - [Upload an Assignment picture / Add Resources Video - https://tinyurl.com/cbsjustupload](https://tinyurl.com/cbsjustupload)